**JANET VICTORIA ODALO**

INFORMATION TECHNOLOGY (IT) PROFESSIONAL

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**PROFESSIONAL PROFILE**

Energetic and highly effective entry-level Information Technology Specialist. I am a highly innovative, self-motivated, competent team player and enthusiastic towards self-growth and improvement, which makes me a value-add to any team I am part of.

**EDUCATION BACKGROUND & PROFESSIONAL QUALIFICATIONS**

**Ongoing:** Bachelor of Science in Information Technology, Dedan Kimathi University of Science and Technology, Nyeri.

**2016:** Kenya Certificate of Secondary Education, Moi Girls high school Eldoret

**Additional Training**

* Certificate in Linux essentials and network system security, CISCO.
* Certificate in business education (Entrepreneurship for Everyone, collaboration between Dedan Kimathi University and a German University, 2020)
* Certificate in cloud computing, Huawei Training Program (2021)
* Certificate in Intelligent Collaboration, Huawei Training Program (2021)

**KEY SKILLS & COMPETENCIES**

Time Management Skills | Team Player | Excellent Communication and Interpersonal Skills | Strong Emotional Intelligence | Planning & Organizational Skills | Proficiency in Computer Application | Proficiency in Programming | Leadership Skills | Analytical Skills | Result Oriented | Report Writing | Ability to multitask and Prioritize work | Innovation & Creativity

**COMMUNITY SERVICE & PERSONAL BENEFITS**

**Personal Interests:** Peer counselling and motivation talks, Programming, Travelling, Listening to music, Socializing, Learning new skills.

**Community Service:**

* Part of community clean up.
* Engaging in voluntary community work such as visiting the elderly and children’s homes.
* Taking part in tree planting activities
* Participated in substance abuse and HIV prevalence awareness activity aimed to minimize the epidemic in the university and the nation at large.
* Participated in the organizing of road safety civic education held in my university in partnership with the NTSA.
* Participated in the memorial walk of road accident victims organized by the NTSA in Nyeri.
* Attended a peer counselling program held in my university.

**REFEREES**

**Madam Hellen Mwangi**

Timetable coordinator and Project supervisor (School of IT and Computer Science)

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**Moses Muraya**

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